

**GUIDELINES FOR INSTITUTE LEVEL ADMISSION
(AS PER SECTION 3(2) OF OPEI ACT 2007)**

(1) The admission at Professional Educational Institution (hereinafter referred as Institute) level shall strictly be done on merit basis in a fair and transparent manner. The candidates of the JEE (Main) -2016 will be preferred first followed by rank holders candidates of the 2nd OJEE.

(2) The following category of candidates are allowed for institute level admission against the vacant seats as declared by OJEE:

(i) The candidates, who have not participated earlier in two rounds of OJEE Counselling,

(ii) The candidates, who have participated in earlier two rounds of OJEE counselling but not got allotment of seats.

(iii) Candidates, who have been allotted seats in earlier two rounds of Counselling, but not reported at the allotted institute. (In this regard, the concerned institute should submit non-reported candidates list to the OJEE on or before 14.08.2016 which will be duly verified by the OJEE Committee).

(iv) Candidates, who have withdrawn after temporary allotment.

(3) The Institute shall conduct Counselling of JEE Main-2016 / OJEE-2016 / GATE / GPAT / CAT / MAT / XAT / ATMA / CMAT / NIMCET / NATIONAL APTITUDE TEST in ARCHITECTURE (as the case may be) rank holder candidates and shall furnish the documents of eligible reported candidates to OJEE Committee-2016 in support of the admission in respective institute. Candidates found ineligible (as per criteria indicated in Counselling Brochure of OJEE 2016) during the document verification will be debarred from admission.

(4) List of students, admitted by the Institutes should be submitted to OJEE by mail **id:odishajee2015@gmail.com** in **excel format** as given below in soft copy on or before **15-8-2016** positively and the scanned copy of the same with duly signed and authenticated by the concerned Principal on each page of the list should also be attached. In no case hard copy of the list shall be entertained. Any list of the students beyond the said deadline of 15.08.2016 shall not be considered at any point of time.

(5) The detailed guidelines for admission to the aforesaid courses are given in the Counselling Brochure of OJEE 2016.

(6) The Principals of the Institutes, who are making admission at Institute level, are requested to verify the documents of the candidate duly and confirm that these admissions are as per the norms / guidelines / rules prescribed by the Government/OJEE .They shall submit a duly signed affidavit to that effect to OJEE while submitting documents for verification.

(7)For any clarification, if so necessary, the decision of the Government in Skill Development and Technical Education Department shall be final and binding.

FORMAT

SLNO	NAME	OJEE/JEE MAIN ROLL NO	ALLOTTED BRANCH

- Use different sheets for different streams like BTECH, LETECH, MBA, MCA, LEMCA, MTECH, MARCH and MPLAN